

Delmar Public Library Commission, Inc.
Monthly Commission Meeting – August 25, 2020
VIA ZOOM

Commissioners in attendance:	Beverly Wilson Lorie Phillips Carol Fitzgerald Cori Meek John McDonnell
Maryland Representative in attendance:	Stephanie Shultz
Staff in attendance:	Susan Upole Jessica Webb
Absent:	None
Guests:	None

Call to Order: Mrs. Wilson called the meeting to order at 6:09 p.m.

Approval of Agenda: Approved by consent.

Election of Officers: Deferred

Approval of Minutes: Minutes of July 28, 2020 approved by consent.

Communications: USDA funding was reviewed.

Financial Reports: Mrs. Wilson reviewed the Treasurer’s reports for May and June as distributed. Mrs. Upole reviewed the July and August (to date) Operations reports as distributed.

Director’s Report: Mrs. Upole reviewed her written report as distributed.

Assistant Director’s Report: Ms. Webb reviewed her written report as distributed.

Commission Reports: Reports on Council on Libraries and Library Advisory Board meetings were distributed prior to meeting. No comments.

Library Construction and Fundraising: Mrs. Wilson reviewed status of loan closing due in September.

Old Business:

- Commission vacancies: Nothing to report to date.

- Lawn Care and Maintenance Contract: Proposals that have been received were reviewed. Additional contacts will be made. No action taken.
- Board Bylaws Review/Revision: Deferred

New Business: None

General Public Comments: None

Commissioner Comments: None

Executive Session: None

Adjournment: There being no further business, Mrs. Wilson adjourned the meeting at 8:08

p.m.

Minutes submitted by Carol Fitzgerald.

Minutes approved by consensus on September 22, 2020.